Career Research Paper Outline

Introduction:
1) Describe your job/career choice.
2) Give a brief description of the job. What does one do in this job?
3) How will the nature of this job change in the next decade?
4) Where are these jobs found in the U.S.?

Body Paragraph #1:
1) Explain the schooling and/or training one needs to enter this job.
2) List any continuing education the career may require.
3) Illustrate skills and traits that are useful to possess in this job.
4) Reveal any skills and/or education that you may already possess to help you succeed in this field.

Body Paragraph #2:
1) Clarify the tools and/or equipment needed to do this job.
2) Illustrate the typical working conditions of this job. Locations?
3) Show how technology could improve working conditions.
4) Describe tools that may lessen in importance due to technology.
5) Account for the physical demands (if any) needed for this job.

Body Paragraph #3:
1) Discuss employment trends for this position.
2) Are there many job openings in this field now? 10 years?
3) What is the typical age of a worker in this field? Will this help or hinder your opportunities to work in this career?
4) What is the average salary of this career?
5) What kinds of hours are required to work in this profession?
6) Is union affiliation desired? Is union membership mandatory?

Conclusion:
1) Explain your reasons for choosing this career. Why is this job a good fit for you?
2) Describe your next step in working in this desired occupation.
3) How will DCTS help you succeed in this professional career?

Don’t forget that this paper requires a bibliography! Keep track of your sources!