Finals are just around the corner!

- **Start studying NOW!**
  - Getting help throughout the rest of the semester will help you do better on finals.
  - Trained tutors are here to help you!

- **Come to the Learning Center for help!**
  - Studying will be easier when you know where everything is and all of your notes are clear and easy to read.
  - Reviewing your previous tests and sample tests provided by your teacher will prepare you for the final.

- **Create a study group with classmates.**
  - Collaborating with peers will help you study, give you a fresh perspective, and help you stay on track.

- **Be an active participant in class.**
  - Asking questions will help you understand the material.

- **Meet with your professor.**
  - Stopping by office hours allows you to discuss difficult concepts and ask questions about lecture material.

- **Find the ideal place to study.**
  - Avoiding distractions will help you get your work done.

### Inside this issue:

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registered for a summer course?</td>
<td>2</td>
</tr>
<tr>
<td>Why Tutoring?</td>
<td>2</td>
</tr>
<tr>
<td>Summer Workshops</td>
<td>2</td>
</tr>
<tr>
<td>Tutors recognized around campus</td>
<td>2</td>
</tr>
<tr>
<td>Online Test Preparation &amp; Study Resources</td>
<td>3</td>
</tr>
<tr>
<td>Testing Services</td>
<td>3</td>
</tr>
<tr>
<td>National Student Employment Week</td>
<td>4</td>
</tr>
</tbody>
</table>

---

**Stressed out?**

- **Make time for you.**
  - Set aside some time and activities that help you relax and take the stress out of your day. Whether it’s the gym, watching your favorite tv shows, or writing in a journal, be good to yourself.

- **Stay healthy/Eat right.**
  - Get enough sleep, exercise, take your vitamins, and eat right.

- **Don’t cut corners.**
  - College is all about learning. If you procrastinate and cram, you may do well on tests, but you’ll learn very little.

- **Be prepared to feel overwhelmed.**
  - There’s a lot going on in your life right now. Expect to have moments where it seems a bit too much, and when it does, seek college resources to help ease the stress: the Learning Center, workshops, counseling, the gym, etc.
Registered for a summer class?

The Brossman Learning Center is open during the summer!

Tutoring for summer courses begins on day 1, May 19th!

Tutoring is available for a variety of courses Monday-Thursday throughout the summer, including some evenings.

Summer Workshops

⇒ Workshops are FREE!
⇒ You may also find the schedule and more information posted on bulletin boards on campus or by going to http://www.hacc.edu
Select:
Lancaster (top right)
Tutoring (lower left)
Summer 2014 Learning Skills Workshops

Why Tutoring?

Research demonstrates that peer tutoring promotes active learning and critical thinking skills, benefiting everyone involved – the tutor, the student, the course instructor, and the institution. Furthermore, tutoring is positively correlated with higher course grades and GPA, better long-term retention of information, and greater persistence to graduation.


Tutors recognized around campus

Mina Omar and Jessica Schwankl, both tutors in the Learning Center, were recently chosen as student speakers for HACC’s 50th Celebration! We are very proud of them! Both spoke about their experience as a student at HACC as well as being a tutor.

Picture below: Dr. Ski, HACC President; Lois Schaffer, Lancaster VP; Jessica Schwankl, and Mina Omar.

Jessica Schwankl was recognized as part of the All-Pennsylvania Academic Team 2014. She was one of two HACC students to earn a full scholarship. Way to go Jess!

Tutor, Isidore Iradukunda, recently received a scholarship from Lancaster Campus VP, Lois Schaffer. Izzy tutors math, chemistry and biology. Great job Izzy!
Online Test Preparation & Study Resources

- [http://hacc.edu/StudentServices/TutoringServices/Study-Guides-and-Resources.cfm](http://hacc.edu/StudentServices/TutoringServices/Study-Guides-and-Resources.cfm) – HACC study guides and resources
- [http://libguides.hacc.edu/BrossmanLearningCenter?hs=a](http://libguides.hacc.edu/BrossmanLearningCenter?hs=a) – the Learning Center LibGuide provides information on tutoring, testing, workshops and other resources to help students succeed at HACC
- [https://itunesu.hacc.edu/](https://itunesu.hacc.edu/) – FREE podcasts for learning skills and HACC courses
- [www.studygs.net](http://www.studygs.net) – comprehensive collection of study guides and strategies including reading and study skills; test taking skills; and writing, research and math skills.
- [www.how-to-study.com](http://www.how-to-study.com) – study skills, strategies and tips with a variety of topics
- [www.studytips.org](http://www.studytips.org) – online resources to help you “learn for a lifetime,” including strategies to learn information and for taking a variety of tests
- [www.academictips.org](http://www.academictips.org) – collection of useful tips for college survival including note-taking, time management, stress reduction, test taking, and concentration.

Testing Services

**Academic Make-up Testing:**
The Test Center provides academic make-up testing as a walk-in service for students who, with their instructor’s permission, need to make up a test missed in class.

Regular testing center hours are listed on the right. To check the schedule online go to:
- [www.hacc.edu](http://www.hacc.edu)
Select: Lancaster (Top Right) and Test Center (Lower Left)

**Virtual Testing Computer Exam:**
Some online courses require students to take proctored on-campus computerized tests. Students who need to take a proctored on-campus computerized test must schedule an appointment.
Check Testing Center Hours for available times.
To schedule an appointment go to:
- [www.hacc.edu](http://www.hacc.edu)
Select: Virtual Campus (Top Right), Current Students (Left), Testing and Proctoring (Right), Scheduling a Computer Testing Appointment, and Computer Exam Appointment Form

**Virtual Testing Paper Exam:**
Some online courses (math and computer science) require students to take proctored on-campus paper tests during scheduled test sessions. Students who need to take a proctored on-campus paper test do not need an appointment. You should arrive at least 15 minutes early to the testing session.

Each test session is two hours in length.

Lancaster Campus test dates and times:
- **Test 3 Main 222**
  - Monday, May 5
    - 1:00 pm
    - 6:00 pm
  - Tuesday, May 6
    - 9:00 am
    - 4:00 pm
    - 6:30 pm

**Reduce test anxiety**

**Before the test**
- Maintain a positive attitude
- Get enough sleep
- Take breaks while studying
- Eat well & exercise

**During the test**
- Read all directions
- Stay focused
- Take long, deep breaths
- Ask questions if something is unclear

**Testing Center Hours**

- **Monday**
  - 9:00 am– 5:00 pm
- **Tuesday**
  - 9:00 am– 8:00 pm
- **Wednesday**
  - 9:00 am– 8:00 pm
- **Thursday**
  - 9:00 am– 8:00 pm
- **Friday**
  - 9:00 am– 4:00 pm

*ALL testing CLOSED 4/29

**Contact:**
- lancetestcenter@hacc.edu
- or 358.2878 for more info.

- PHOTO ID REQUIRED
- No cellphones
- Allow sufficient time for your test when you come
- Children are not permitted in the Testing Center
Each year colleges and universities across the country recognize the importance of the student work experience during National Student Employment Week.

Please stop by and thank our student workers for their hard work and dedication to the Learning Center!

April 13-19, 2014

Here at the Learning Center, we have 29 student workers. Our student workers contribute so much to the Learning Center. In fact, 75% of all tutoring is done by our peer tutors!

Our peer tutors are students who have successfully completed courses they tutor with an A or B and were recommended by their instructors. They must maintain a GPA of 3.0 or better and be enrolled in at least 6 college credits.

Above and Beyond Tutoring Award

Above and Beyond is a program that recognizes tutors who display extraordinary customer service.

The Office for Academic Success would like to recognize those individuals who go above and beyond the call of duty.

If you have worked with a tutor who you think has gone ‘Above and Beyond,’ please fill out a form (in the Learning Center) with a brief description why you think this tutor is deserving of recognition. Give the completed form to Kayla (Main 232B).

Above and Beyond

Above and Beyond Tutoring Award

Office for Academic Success Staff– We are here to help!

- Lori Corradino - Campus Director, Academic Success, M232C, 358-2860
- Kayla Landers - Learning Center Specialist, M232B, 358-2884
- Amy Rivera - Test Center Specialist, M232E, 358-2878
- Jerry Holt - Test Center Technician (evenings), M232E, 358-2878